

MSQ35.1 - Sample Notice Letters

**CONFIDENTIAL, PROPRIETARY AND TRADE SECRET INFORMATION OF OPTUM
RX**



2100 RiverEdge Parkway
Suite 400
Atlanta, GA 30328
www.optum.com

August 27th, 2023

INVOICE_CORPORATION

Attn: Invoice_Contact

INVOICE_EMAIL

Invoice_Address_1

Invoice_Address_2

Invoice_Address_3

Invoice_City, Invoice_State Invoice_Zip

Re: Labeler XXXXX

Invoice Quarter: 12020

Invoice # XXXXXX

Principal Due: \$XXX.XX

Interest Due: \$XX.XX

Program: Federal FFS

Dear Labeler:

To date, OptumRx has not received your company's Medicaid rebates payment for the above-referenced invoice. Please be advised that the above-referenced invoice is past due. Interest has begun to accrue and will continue to accrue.

Payment is expected within 10 days of the date of this correspondence. Please remit your payment to State Medicaid. Include the invoice number on the remittance and indicate that payment is for Medicaid rebates.

MAIL

State Medicaid
Drug Rebate Federal FFS MCO
PO Box XXXXX
Atlanta, GA XXXXX-XXXX

MAIL SUPPLEMENTAL

State Medicaid
Drug Rebate Federal Supplemental
PO Box XXXXX
Atlanta, GA XXXXX-XXXX

If payment has already been remitted to State Medicaid, please advise the undersigned immediately. Should you have any questions, please contact the undersigned. Thank you for your cooperation and prompt attention to this matter.

**Optum Analyst
Sr. Rebate Analyst**

T: (XXX) XXX-XXXX
State.medicaid@optum.com